

Director's Report September 2026

Agenda Items

- Alpena Agency will present the liabilities portion of their insurance and what they offer. We currently go through them for many of our liability insurance.
- The County is presenting on Michigan Class and answering questions. It is highly recommended to invest some of our money into Michigan Class to earn interest. As an example, if we had invested 500,000 at the start of August, we would have made 2,038.69 in interest.
- I would like the board to discuss merging all of our insurance under one agency to ensure we don't have gaps in our insurance and to make it easier to keep track of. We can explore if there is a bundle and save discount for having our insurance under one agency.

Building/Technology:

- We are having issues with the building repair on the wall which will be discussed further in the committee meeting reports.

Staff

- Lauren and I are starting the training on the three fundamental behaviors for customer service as per the strategic plan.
- Brian and I completed the staff evaluation template which will be discussed at the next leadership meeting. I hope to have the leadership team start implementing one on ones for staff this fall. The one on ones will help department heads develop individualized year long training for next year for staff.

Continuing Education/Meetings/Outreach

- Meeting with staff throughout the month
- Meeting with Brian Mortimore
- Meeting with Top of Michigan Insurance
- Meeting with Alpena Agency
- Rotary club meeting
- Staff meeting- the staff went on a tour of the Light of Hope Clubhouse. We hope to have the Light of Hope members participate in a tour of our MakerLab.
- Various email correspondence.
- Policy Committee meeting
- Facility Committee meeting
- Meeting with lawyer on policy

Strategic planning:

- The customer service committee has established our 10 fundamental behaviors and chosen the three to begin training this year.
- The collections and programming committee is compiling data on library usage and have created a survey to send out to patrons. The next step is to create new programs and eliminate or put programs on hold as needed.
- The marketing committee and collaboration committee has compiled a list of partnerships/collaborations from past years. The next step for the marketing committee is to create a library mascot and establish a list of must haves for all library marketing for consistency.
- The collaboration committee is sending out invites for current partners to attend a partnership community dialog scheduled October 14th at 12pm. Board members are invited to join. Partners will discuss what they wish to see out of the partnership and what more can be collaborated on.
- We are on track with the strategic plan.

September Programming

Every other Monday: Pokemon club

Every other Monday: Lego club

Most Mondays: Sewing club

Every Tuesday: Early Connections

Every Tuesday: Tinker Tuesday

Every Tuesday: Puppet Storytime

Every Wednesday: Open MakerLab

Every Thursday: Weekly Storytime

Monthly Loot boxes for tweens/teens

Senior Computer Classes

Words and Music with Dr. Tom: Every first Wednesday

Troy Graham music: Sept 3

Spotting Health Misinformation Online: Sept 9

Beyond Differences: Sept 11

D&D One shots: Sept 12

Michigan Sunken Secrets: Sept 18

Hands on Science: Sept 26