Facility Committee

Meeting Minutes November 10th, 2026

Call to Order

Time: 3:15pm

Location: Staff Lounge; Alpena Public Library

Present: Chrstina Markowski, Matt Kinzey, Joe Fulkerson

1. Discussed issues with Murphy

a. The gutter is not catching the majority of the rainfall as it was not tucked under the existing flashing creating gaps between the gutter and the wall. There may be water running into the basement of Courier's building that was not occurring prior to the installation of the gutters.
b. In previous correspondence with Murphy Builders, the EFIS needs at least 24 hours of 50 or above to properly adhere. The forecast does not show favorable weather conditions to apply the EFIS at this time.

2. Steps
    a. The committee feels it is necessary to start the process of legal advice for the issues we are facing with Murphy Builders. Tina is going to contact and send the appropriate correspondence/documentation/photos to our lawyer to start the process and contact Courier's representative, Michelle. Matt will contact the city inspector, and try to find a contractor who does gutters to take a look at what may need fixing before winter.
    b. The committee will bring up the issues for discussion at the next board meeting.