

Alpena County George N. Fletcher Public Library Board of Trustees Monthly Meeting

Wednesday, April 15th, 2026, 4:00 pm

AGENDA

1. Call to Order
2. Approval of Agenda
3. Review and Approval of March 18th, 2026 Meeting Minutes
4. Financial Reports
5. Approval of Bills
6. Leadership Team Reports
7. Friends of the Library Report
8. Public Comment
9. Old Business
 - a. Strategic Planning
 - b. Library Card Policy (Vote)
 - c. Reconsideration Procedure (Vote)
10. Committee Reports
11. New Business
 - a. Bond payment resolution
 - b. Board Comment
12. Public Comment
13. Adjournment

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, March 18, 2026, at 4:02 pm by President Dustin Budd.

Present:

Board of Trustees: Dustin Budd, Julie Byrnes, Traci Collins, Jennifer Graham, Joe Fulkerson
Staff: Christina Markowski, Nancy Mousseau, Carmen Grubaugh

Approval of Agenda: It was moved by Collins with support from Graham to accept the agenda. The motion passed.

Review and Approval of February 25, 2026 Meeting Minutes: It was moved by Fulkerson with support from Byrnes to accept the minutes from the February 25, 2026 meeting. The motion passed.

Financial Reports: The financial reports were reviewed by Markowski.

Approval of Bills: It was moved by Collins and supported by Graham that the bills as presented be approved. The motion passed.

Leadership Team Reports: Markowski shared that the migration of the library's website was in progress and it was expected to take a few months to complete with next steps including staff training. She noted she was working with Rachel from Currier's regarding wall repair costs and she listed the grants the library received as well as some of the items that would be purchased with the grants.

Friends of the Library Report: Markowski stated the Friends were preparing for the annual book sale and planning for it to take place from August 13, 2026 through August 15, 2026.

Public Comment: There were no public comments.

Old Business:

A. Strategic Planning Discussion: This item was tabled until the April 15, 2026 meeting to allow time for the Strategic Planning Committee to meet as they were unable to do so in March due to inclement weather.

Committee Reports: Budd, on behalf of the Personnel Committee, stated they discussed changes to the Library Card Policy as well as the Reconsideration Policy. Budd suggested the Gift Acceptance Committee (GAC) work with Christine from the Community Foundation for Northeast Michigan to create a trifold brochure.

New Business:

A. Meeting Room Policy (Vote): It was moved by Collins with support from Byrnes to adopt the updated Meeting Room Policy. The motion passed.

Graham suggested checking the formatting for the Meeting Room Policy in regards to the spacing,

numbering, and bullets.

B. Library Card Policy (Review): This item was tabled until the April 15, 2026 meeting to allow time to rewrite revisions to the Library Card Policy based on the board's recommendations.

C. Reconsideration Procedure (Review): This item was tabled to allow time to rewrite revisions to the Reconsideration Procedure based on the board's recommendations.

(Fulkerson exited at 4:49 pm.)

(Fulkerson returned at 4:50 pm.)

D. Board Comment: There were no board comments.

Public Comment: Nonie Muller, Alpena, expressed concerns about children she described as youth ages 7-10 having access to books she described as for teens ages 13-17. She noted this was an issue because youth and teens were at different developmental stages.

Michelle Greko, Alpena, questioned if the Library Card Policy's different types of library cards restricting access to materials based on age complied with American Library Association standards and if other libraries were using these different types of library cards. She stated the decision for what books children were allowed to read was the responsibility of their parents. Greko suggested the board defer to Markowski as they determine how involved the library director should be in the Reconsideration Procedure.

Michael Kramer, Alpena, complimented the board on trying to denote what books children were allowed to check out based on the different types of library cards. He suggested the library collection be reduced so library cards are less problematic.

Adjournment: It was moved by Graham with support from Fulkerson to adjourn the meeting. Budd declared the meeting adjourned at 5:40 pm. The next meeting will be Wednesday, April 15, 2026 at 4:00 pm.

Respectfully submitted,

Traci Collins

Secretary

Carmen Grubaugh

Recording Secretary

ALPENA COUNTY LIBRARY

Budget vs. Actuals: FY_2026 - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
403.000 Millage	1,230,275.55	1,211,820.00	18,455.55	101.52 %
566.006 Director's Salary Reimbursement	1,200.00	5,000.00	-3,800.00	24.00 %
573.000 Local Comm. Stabilize Share Tax	25,990.67	60,000.00	-34,009.33	43.32 %
574.000 State Aid	15,497.20	21,420.00	-5,922.80	72.35 %
581.004 Olive Steele Fund		700.00	-700.00	
581.005 Superiorland Library Co-op		600.00	-600.00	
581.006 Gifts/Grants-Designated	20,614.00	10,000.00	10,614.00	206.14 %
581.007 Gifts/Grants-Undesignated	20,231.03	5,000.00	15,231.03	404.62 %
602.000 Author Income		5,000.00	-5,000.00	
607.002 Photocopy Fees	2,098.28	5,000.00	-2,901.72	41.97 %
607.003 Out of District Fees	475.00	1,200.00	-725.00	39.58 %
642.002 Merchandise Sales	138.40	100.00	38.40	138.40 %
658.000 Book Fines	29.00	100.00	-71.00	29.00 %
658.001 Penal Fines		90,000.00	-90,000.00	
658.002 ILL-MelCat		100.00	-100.00	
658.004 Book/Video Material Replacement	70.66	300.00	-229.34	23.55 %
665.000 Interest on Investments	156.68	6,500.00	-6,343.32	2.41 %
667.000 Conference Room Rental	100.00	500.00	-400.00	20.00 %
674.001 Library Improvement Fund	11,207.49	10,000.00	1,207.49	112.07 %
674.004 Friends of the Library	3,072.63	15,000.00	-11,927.37	20.48 %
674.005 READ for Adults Program	413.00	400.00	13.00	103.25 %
674.200 Cook Endowment Fund	3,020.53	5,000.00	-1,979.47	60.41 %
676.000 Miscellaneous		500.00	-500.00	
Total Income	\$1,334,590.12	\$1,454,240.00	\$ -119,649.88	91.77 %
GROSS PROFIT	\$1,334,590.12	\$1,454,240.00	\$ -119,649.88	91.77 %
Expenses				
701.000 Salaries/Per Diem	131,773.12	654,596.00	-522,822.88	20.13 %
710.000 Social Security/Medicare	8,244.17	50,000.00	-41,755.83	16.49 %
710.001 Retirement/MERS	36,518.10	100,000.00	-63,481.90	36.52 %
710.002 Hospitalization	26,233.17	110,000.00	-83,766.83	23.85 %
710.003 "In Lieu of..." Hospitalization		12,250.00	-12,250.00	
710.005 Life Insurance	400.96	1,500.00	-1,099.04	26.73 %
710.006 Workers Compensation	242.00	2,000.00	-1,758.00	12.10 %
727.000 Office Supplies	1,210.81	10,000.00	-8,789.19	12.11 %
727.001 Postage	429.93	2,000.00	-1,570.07	21.50 %
728.000 Special Collections- Expense	340.00	4,500.00	-4,160.00	7.56 %
728.001 Cook Endowment - Expense	75.00	5,000.00	-4,925.00	1.50 %
730.000 Book Collection	8,260.87	53,000.00	-44,739.13	15.59 %
731.000 Databases	2,209.25	7,000.00	-4,790.75	31.56 %
731.001 E- Media Services	2,850.00	2,850.00	0.00	100.00 %
731.002 Periodicals	57.90	3,500.00	-3,442.10	1.65 %
731.003 Audio/Visual	580.63	6,000.00	-5,419.37	9.68 %

ALPENA COUNTY LIBRARY

Budget vs. Actuals: FY_2026 - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
731.004 Technology Hardware	1,103.52	6,000.00	-4,896.48	18.39 %
731.005 Technology Software	990.00	6,000.00	-5,010.00	16.50 %
732.000 Equipment	479.25	6,000.00	-5,520.75	7.99 %
735.006 Gifts/Grants Designated	528.18	10,000.00	-9,471.82	5.28 %
735.007 Gifts/Grants Undesignated		5,000.00	-5,000.00	
801.000 UPRLC/SIRSI fees	4,085.47	35,000.00	-30,914.53	11.67 %
801.001 RIDES		6,500.00	-6,500.00	
801.002 ILL (Interlibrary Loans)	88.88	500.00	-411.12	17.78 %
801.003 Unique Mgmt.	19.70	500.00	-480.30	3.94 %
801.101 County Settlements		392.00	-392.00	
802.000 Professional Services	6,560.10	10,000.00	-3,439.90	65.60 %
802.001 Audit/Financial Oversight		6,500.00	-6,500.00	
803.000 Authors	6,100.00	5,000.00	1,100.00	122.00 %
805.000 Training	892.00	10,000.00	-9,108.00	8.92 %
816.000 County Admin Overhead	1,068.17	4,125.00	-3,056.83	25.90 %
850.000 Communications	5,028.26	12,000.00	-6,971.74	41.90 %
860.000 Travel		5,000.00	-5,000.00	
920.000 Utilities	4,957.27	35,000.00	-30,042.73	14.16 %
930.000 Repair/Maintenance-General	8,676.27	30,000.00	-21,323.73	28.92 %
930.001 Repair/Maintenance-HVAC		2,500.00	-2,500.00	
955.000 Friends of the Library Expenses	2,607.78	15,000.00	-12,392.22	17.39 %
956.002 Programs Expense	3,434.11	16,000.00	-12,565.89	21.46 %
965.000 READ for Adults	373.29	2,500.00	-2,126.71	14.93 %
969.001 Copy Machine Expense	3,131.44	8,000.00	-4,868.56	39.14 %
969.002 Insurance	1,232.20	10,000.00	-8,767.80	12.32 %
969.003 Kathy Currier Condo Assoc Exp		1,927.00	-1,927.00	
969.004 Public Relations/Print		1,000.00	-1,000.00	
991.000 Debt Service - Principal		155,775.00	-155,775.00	
992.000 Debt Service - Interest		23,825.00	-23,825.00	
Total Expenses	\$270,781.80	\$1,454,240.00	\$ -1,183,458.20	18.62 %
NET OPERATING INCOME	\$1,063,808.32	\$0.00	\$1,063,808.32	0.00%
NET INCOME	\$1,063,808.32	\$0.00	\$1,063,808.32	0.00%

Fund 721 LIBRARY PENAL FINE FUND

GL Number	Description	Balance
*** Assets ***		
721-000-002.000	SAVINGS	62,422.16
Total Assets		<u>62,422.16</u>
*** Liabilities ***		
721-000-272.000	UNDIST INT INC	71.34
721-000-273.000	UNDISTRIB FINES	62,350.82
Total Liabilities		<u>62,422.16</u>
*** Fund Balance ***		
Total Fund Balance		<u>0.00</u>
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		62,422.16

Alpena County George N. Fletcher Library Fund

Fund Statement

October 01, 2025 through March 31, 2026

Fund Balance

Beginning Balance	\$10,549.75
Revenue	
Contributions	\$100,600.00
Investment Gains/Losses	\$-1,046.99
TOTAL REVENUE	\$99,553.01
Expenses	
Administrative Fees	\$81.99
TOTAL EXPENSES	\$81.99
Assets	
Assets-Investments	\$110,020.77
TOTAL ASSETS	\$110,020.77
Grants Payable	\$0.00
Spendable Balance	\$270.00
Total Assets	\$110,020.77

Any amount may be requested from the “Spendable Balance” at any time during the year.

A request must be submitted in writing to the Community Foundation for Northeast Michigan.

Email requests are acceptable. Requests for distributions need to include basic details about the purpose of the request along with the appropriate signatures and/or supporting documentation (board minutes, etc.).

If you have any questions, please contact our office.



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Alpena County Library Fund

Fund Statement

October 01, 2025 through March 31, 2026

Fund Balance

Beginning Balance	\$238,704.60
Revenue	
Contributions	\$100,100.00
Investment Gains/Losses	\$-1,255.27
TOTAL REVENUE	\$98,844.73
Expenses	
Administrative Fees	\$1,451.08
TOTAL EXPENSES	\$1,451.08
Assets	
Assets-Investments	\$336,098.25
TOTAL ASSETS	\$336,098.25
Grants Payable	\$0.00
Total Spendable Assets	\$336,098.25

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Vendor Detail

ALPENA COUNTY LIBRARY

March 19-April 8, 2026

TRANSACTION DATE	NUM	NAME	DISTRIBUTION ACCOUNT	AMOUNT
001.000 Library cash in bank				
03/30/2026	12373	Auto-Owners Insurance	710.006 Workers Compensation	242.00
03/30/2026	12374	City of Alpena #4210	920.000 Utilities	237.25
03/30/2026	12375	City of Alpena #5673	920.000 Utilities	175.53
03/30/2026	12376	Delta Dental	710.002 Hospitalization	314.86
03/30/2026	12380	TADL Fife Lake Public Library	801.002 ILL (Interlibrary Loans)	12.99
03/30/2026	12377	Kamryn Marck	956.002 Programs Expense	225.00
03/30/2026	12377	Kamryn Marck	956.002 Programs Expense	100.00
03/30/2026	EFT	MERS Mich. Employ. Retire. Serv.	710.001 Retirement/MERS	9,674.15
03/30/2026	12378	Peter White Public Library	801.002 ILL (Interlibrary Loans)	23.99
03/30/2026	12379	Superiorland Library Cooperative	955.000 Friends of the Library Expenses	400.44
03/30/2026	12381	TRC Roofing	930.000 Repair/Maintenance-General	300.00
03/30/2026	12382	Xerox Financial Services	969.001 Copy Machine Expense	782.86
03/31/2026	12383	Ingram Library Services	730.000 Book Collection	32.40
04/01/2026	12384	Hartford	710.005 Life Insurance	100.24
Total for 001.000 Library cash in bank				\$12,621.71
TOTAL				\$12,621.71

Nicolet NATIONAL BANK

Corporate Account Name: ALPENA COUNTY LIBRARY
Account Name: ALPENA COUNTY LIBRARY

Corporate Number: 169921
Account Ending In: 4130

Corporate Account Summary

Previous Account Balance	\$2,310.10	Statement Closing Date	03/31/2026
Payments and Credits	\$2,310.10	Days This Period	31
Purchases and Debits	\$1,050.31	Credit Limit	\$10,000.00
Cash Advances	\$0.00	Available Credit	\$8,949.00
Fees	\$0.00	Cash Limit	\$3,000.00
Finance Charges	\$0.00	Available Cash	\$3,000.00
New Ending Balance	\$1,050.31	Payment Due Date	04/26/2026
Total Amount of Disputes	\$0.00	Payment Amount Due	\$32.00

Questions? View your account information online at www.nicoletbank.com or call our Customer Service Center toll free at 1-877-864-6525 or 1-800-369-0226.

Send Billing Inquiries and Correspondence to:
P.O. Box 2087, Omaha, NE 68103-2087

Mail Payments to: P. O. Box 1300, Green Bay, WI 54305.

Important Information

THANK YOU FOR CHOOSING NICOLET NATIONAL BANK FOR YOUR CREDIT CARD NEEDS.

RECEIVED

Acct.# 731.005 - 109.99
 805.000 - 49.00
 850.000 - 6.50
 930.000 - 325.97

955.000 - 400.76
 956.002 - 97.59

Nicolet National Bank
P.O. Box 1300
Green Bay WI 54305-1300



Account Ending In 4130
Payment Due Date 04/26/2026
New Balance \$1,050.31
Minimum Payment Due \$32.00

Make Check Payable To:

\$ 1050.31

ALPENA COUNTY LIBRARY
211 N FIRST AVE
ALPENA MI 49707-2809

00023904
0102

Nicolet National Bank
P.O. Box 1300
Green Bay WI 54305-1300



559281800011960000000003200000001050319

Account Name: ALPENA COUNTY LIBRARY

Account Number Ending In: 4130

Corporate Account Activity

ALPENA COUNTY LIBRARY
Card Ending In 4130

Post Date	Tran Date	Reference Number	Transaction Description	\$Amount
03/23	03/23	F866100F3000PI083	PAYMENT BRANCH THANK YOU GREEN BAY WI	2,310.10-
Total Activity				2,310.10-
Total Fees This Period				0.00
03/31	03/31		Interest Charge on Purchases	0.00
03/31	03/31		Interest Charge on Cash Advances	0.00
Total Interest This Period				0.00

Cardholder Account Activity

CHRISTINA MARKOWSKI
Card Ending In 9453

Total Amount \$1,050.31

Post Date	Tran Date	Reference Number	Transaction Description	\$Amount
03/01	03/01	7541823EQ7AQXGTF5	CCI*CONSTANT-CONTACT WALTHAM MA	55.00 <i>852.000</i>
03/04	03/04	7541823EF7AMNEDQG	ARIENSCO BRILLION WI	83.99 <i>930.000</i>
03/12	03/12	5550629EPKATMDMG	ALPENA ACE HARDWARE ALPENA MI	72.04 <i>930.000</i>
03/14	03/14	0543684ES00DPGKBV	DOMINO'S 1271 ALPENA MI	20.11 <i>956.000</i>
03/14	03/14	7270363ET7BD8LTR1	INMOTIONHOSTING.COM LOS ANGELES CA	109.99 <i>731.000</i>
03/17	03/17	5550629EWKWKAM7LX	ALPENA ACE HARDWARE ALPENA MI	139.86 <i>930.000</i>
03/17	03/17	2230379EW02VAEDEG	MARATHON PETRO130260 ALPENA MI	30.08 <i>930.000</i>
03/19	03/19	8271116EZEHM5ADBH	LIBRARYWORKS/MODLIBAWD BETHESDA MD	49.00 <i>805.000</i>
03/23	03/23	7526586F3DLAQT661	OTC BRANDS *OTC BRAND OMAHA NE	79.48 <i>956.000</i>
03/23	03/23	8535060F2S66D50ZW	COLLABORATIVE SUMMER L MANHATTAN KS	400.76 <i>957.000</i>
03/26	03/26	8211755F6EHM6L7HG	HUMBLEFAX RIDGEWOOD NJ	10.00 <i>850.000</i>

Finance Charges

Type of Balance	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charge
Purchases	11.65% (v)	\$0.00	\$0.00
Cash Advance	26.65% (v)	\$0.00	\$0.00
Balance Transfer	11.65% (v)	\$0.00	\$0.00

(v) = variable rate

2026 Total Year-to-Date

Total fees charged in 2026	\$0.00
Total interest charged in 2026	\$0.00

Director's Report April 2026

Agenda Items

- Bond resolution needs to be voted on to make the payment to the Building Authority.

Building/Technology:

- The roof needed some patchwork done to stop a leak. Matt is working with the Lakeshore Roofing to discuss what the library should plan for moving forward.

Staff

- Thank you to Marlo for hosting a well attended Tuskegee Airmen w/ Wayne Lusardi event
- Thank you to Jessica, Jess, and James for working on and receiving a \$350 grant to go towards adding STEM kits to our loot boxes.

Continuing Education/Meetings/Outreach

- Meeting with staff throughout the month
- Meeting with Brian Mortimore
- First meeting with Light of Hope Clubhouse as a part of the Board
- Weekly meeting with Jessica
- Streamline meeting with staff and Streamline representative
- Leadership Learning Lab meeting
- Working Pizza Palooza Relay for Life fundraiser
- Rotary club meeting
- Staff meeting- discuss communication, employee of the month initiative, staff appreciation box in the staff lounge.
- Delivered four homebound bags to Turning Brook for residents signed up for homebound. This increases our homebound program from 1 to 5.
- Various email correspondence for audit and insurance.
- Working with WCMU to host a special storytime literacy program with PBS character, Carl the Collector.
- Working with Alpena Alcona Area Credit Union to host a special storytime literacy program in May

Strategic planning:

The strategic planning committee met and went over the vision as well as goal #2. I suggested a compromise with the word equitable to keep it and include a footnote that defines what the word is so it is clear what is meant by the word by anyone reading our

strategic plan. I move to put this to a Board vote and move on to the next components of the strategic plan.

The planning committee is presenting goal #2 if anyone has any questions.

Youth Programming & Outreach Previous Month Stats

Storytime: 14
Puppet Storytime: 44
Early Connections: 72
Pokemon Club: 25
Lego Club: 22
Loot boxes: 33
Laser Tag: 8
Lorcana: 2
Teen Pop Art: 7
Optimist Spring Break: 190

April Programming

Every other Monday: Pokemon club
Every other Monday: Lego club
Most Mondays: Sewing club
Every Tuesday: Early Connections
Every Tuesday: Tinker Tuesday
Every Tuesday: Puppet Storytime
Every Wednesday: Open MakerLab
Every Thursday: Weekly Storytime
Monthly Loot boxes for tweens/teens
April 10th: Crayon and Resin Jewelry
April 11th: Smart Money Storytime with Alpena Area Credit Union
April 16th, An Evening of Pre-War Blues
April 18th: Bread in a Bag
April 20th: CMU Screening of the Librarians Documentary
April 22nd: Movies, Shakers, Music Makers

March Assistant Director Report

Meetings/Community Events Attended:

- United Way Board meeting
- Alpena DDA Promotions Meeting
- Staff Meeting
- Leadership Team Meeting
- Sestercentennial Meeting
- City Gardens/Park Meeting
- Michigan Walkability Institute Sessions and workgroup meetings
- Michigan Notable Books Meeting
- Strategic Planning Committee
- One-on-one meetings with Tina and other staff members
- Various drop-ins and impromptu meetings with community members, staff, board members, etc.

Administrative:

- Recording deposits and depositing at the county courthouse
- Reconciliation of the Square account
- Reconciliation of the Ingram invoice, credit card statement, and the Amazon invoices
- Reviewed program proposals
- Reviewed status reports from Unique Management
- Coded and compiled bills for Carmen and Tina
- Drafting of the April desk schedule
- Dealt with various patron issues
- Compiled board packet
- Invoiced Friends for expenses
- Updated monthly circulation and programming reports
- Drafted donation acknowledgements
- Edits and revisions on various documents sent to me for review
- Submit board meeting minutes to the county
- Emails/Phone/Calls

Marketing/Fundraising:

- PSAs and press releases for upcoming programs and projects
- Began ordering equipment for Digital Pathways program
- Received notification of successful Granum Grant Application
- Drafted press release and worked on logistics for Sestercentennial Logo Contest
- Communicated closures to local contacts
- Scrubbed Constant Contact email contact list
- Various collection management tasks

Other

- Scheduled additional music programs for 2026
- Attended:
 - MacMillan Spring Authors Panel
 - Summer Scares Adult Panel
- Researched professional development opportunities for desk staff
- Professional reading:
 - [*The AI Con: How to Fight Big Tech's Hype and Create the Future We Want*](#)
 - [*“Refusal as Instruction: Equipping Patrons to Resist AI, Data Brokers, Big Tech, & More”*](#)
 - [*“Libraries in the U.S. and Canada are changing how they refer to Indigenous Peoples”*](#)
- Processed Classroom Libraries orders for AMA-ESD
- Various desk shifts
- Responded to correspondence regarding programming requests and book requests
- Reviewed suggestions in the suggestion box and sent them to the appropriate staff members
- Reviewed book donations for adding to the collection
- Placed adult and youth fiction and nonfiction orders, DVD selections

Monthly Report- March 2026

Administrative Assistant

Meetings

- Board Meeting
- Staff Meeting
- Leadership Meeting

Financial

- Calculated Bi-Weekly Hours For Payroll
- Created Payroll Summary Sheets
- BASIC Timekeeping and Payroll
- QuickBooks Online
- Reviewed And Entered Invoices
- Processed Checks, Coordinated Signatures, And Requested Money From County
- Reported and Processed MERS
- Proofread Various Documents
- Filed Monthly Invoices and Payroll Reports
- Balanced First Floor Register Every Week

Other

- Desk Shifts
- Created Two Adult Displays
- Created And Posted Signs For Library Closures/Late Openings
- Completed Peabody Requests/ CLIO Requests
- Underwent CLIO Training and Created a CLIO Directions Folder
- Completed MEL Reports (Institutional Overdues, Paged Too Long, Received Too Long, Returned Too Long, Requested Too Long, In Transit Too Long, PII)
- Completed MEL Requests
- Reviewed Reshelving Transits And Pending For Hold Reports
- Emailed Other Libraries Concerning Damaged, Lost, And/Or Lost In Transit Items
- Filed RIDES Reports
- Completed Meeting Minutes For The Monthly Board Report
- Completed Monthly Programming Inventory For The Board Report
- Completed Newspaper Inventory
- Created Monthly Maintenance Report for Matt
- Completed Monthly Office Supplies Purchase Request Form For The First Floor

Alpena County George N. Fletcher Public Library- Library Card Policy

Any person who borrows a book or any other library material from the Library must own a library card from Alpena County Library. Alpena County Library cards are available free to all people who live in or pay taxes in Alpena County provided they have a permanent address.

Cards will be issued to out-of-district patrons with a driver's license or other identification at an annual fee of \$25.00. The borrower is responsible for all materials checked out on their card.

The library must be notified of the loss of a library card.

The Alpena County Library requires official photo identification showing the resident's name and permanent address.

The following will be accepted:

Michigan driver's license or State ID card with current Alpena County address or, a picture ID with proof of residency shown by one of the following:

- a. car registration
- b. utility bill
- c. copy of lease or mortgage
- d. copy of property tax statement
- e. postmarked mail

Types of library cards:

1. **Adults aged 18 and older** residing in Alpena County or pays the non-resident fee may apply for a library card entitling the holder to use all available materials.
2. **Minors under the age of 18** may apply for a **limited youth library card** that must have the signature of a parent or guardian on their application cards in order to be issued a card. The **limited youth library card allows the** patron to check out materials from the youth and teen sections only. If the parent/guardian is not a current ACL card holder (the parent/guardian must show the same proof of residency as required above).
3. **Minors under the age of 18** may apply for a **general youth library card** that must have the signature of a parent or guardian on their application cards in order to be issued a card. The **general youth library card** allows them to check out **materials from the adult section with parental or guardian permission**. Parents or guardians will be required to sign an additional agreement that acknowledges their child may access a variety of materials within the library, including potentially sensitive content. If the

parent/guardian is not a current ACL card holder (the parent/guardian must show the same proof of residency as required above).

Due to the cost of materials, only adults may check out Educational Media, DVDs, and items from the Library of Things Collection.

It falls on the parent to review and approve the content their child selects. By signing the **a library card application form agreement**, they consent to their child's access to library materials and agree to assume full responsibility for any materials and resources, **including sensitive content** checked out or viewed by their child.

The Alpena County George N. Fletcher Public Library staff can provide guidance to parents on how to monitor and guide their child's library use effectively, including recommendations for age-appropriate materials **as requested.**

Non-resident students enrolled in Alpena County Schools are eligible to register, **at no cost,** for a library card **as defined above.** ~~with the same age restrictions noted above.~~

Adult patrons who live in Alpena County but who do not have proof of address yet may register for a library card as follows:

1. Online at www.alpenalibrary.org
 - a. Issued a temporary library card active for 2 months.
 - b. Once expired, patrons will need to contact library staff to update their library card. At which time, the patron will be issued a permanent library card.
2. At the front desk
 - a. Patrons will be issued a permanent library card that will be sent via the USPS.
 - b. Successful receipt of the card will serve as proof of address.

The Alpena County Library reserves the right to refuse a card to a person for failure to meet the above requirements.

READ Board Report
April 8, 2026

To: Christina Markowski and the
Board of Alpena County George N. Fletcher Public Library
From: READ Adult Literacy Program
Leslie Kirchoff and Pat Garant

Tutors

Active tutors: 19
Inactive tutors: 10

Students:

Currently receiving services: 20
Tutoring Hours: February 2026: 104.5 hours

Book Circulation:

Returned: 10
Checked Out: 8

- Volunteers are the heart of the READ Program. They help neighbors, serve our community, and provide expertise. The Independent Sector is a national membership organization that connects and strengthens nonprofits. They estimate the value of a volunteer hour at \$34.79. During the last year, READ volunteers donated over 960 hours, amounting to more than \$33,550. We are grateful for our volunteer tutors.
- Attended the monthly HSCC (Human Services Coordinating Council) meeting. There was a lengthy discussion of community needs due to last ice storm issues and closures. READ Program highlights were shared.
- Attended ProLiteracy/Project ECHO webinar: *Teaching Civics: Legal Boundaries for Naturalization Educators for Citizenship Educators*. Project ECHO is a global initiative that uses technology to connect experts with frontline providers, empowering them with the knowledge to impact their communities through virtual interactive sessions focused on case-based learning and sharing of best practices.
- Dr. Tom's March Words & Music concert was attended by 26 people and \$123 in tips was donated to the READ Program

March 2026 Report Special Collections

- Assisted patrons and responded to phone / email research inquiries
- Processed collections
- Continued obituary project
- Completed Fletcher House guest register (1870s) transcription/index
- Continued digitization project: Houses
- Continued St. Paul transcription project
- Continued Wilderness Chronicle indexing

Displays / Programs:

- Vintage Postcards c1908-1917 (in case thru April)
- Tuskegee Airmen w/ Wayne Lusardi – 31st {38 attendees}

Sources & topics researched:

- House & Business research (numerous)
- Vessel Database & physical files (numerous)
- Obituaries (numerous)
- Ancestry Library Edition (database)
- Newspapers.com (database)
- American Ancestors (database)
- City Directories
- Vital Records – Alpena County
- Alpena News Collection
- Family Search (database)
- Fold3.com (military database)
- 1893 World's Fair in Chicago
- Besser Bell cenotaph
- French Canadians (LaCross bks)
- Rockport history
- Kittie Kuhns Collection
- Haltiner Collection
- Lions' Club history
- Stoneport
- Winter Carnival/barrel jumping/MI Barrel Jumping Championship 1977/toboggan
- Alpena Fair Grounds history
- Wilderness Chronicles
- Haltiner Collection #5

- Trelfa Collections
- Families (digital)
- AHS yearbooks
- Alpena County maps

Collections & items donated:

- 6 Winter Carnival speed skating pictures (c1970s) taken by John H. Kell, several Alpena + newspapers, U.S. Air Force photo of rocket taken by John H. Kell Mar. 1968 "1st Award Color AAVS Photo Comp." {J. Kell}
- 1879 City of Alpena map; 2 military photos, c1906 {Besser Museum transfer}
- Rodziny (journal of Polish genealogy; 1998-2025) {Leavitt}
- Stmr WYANDOTTE [framed print by Leo Kushel] {Gheata}

March stats:

In person = 76

Emails/Phone calls = 52

Program attendees = 38

Total = 166

March, 2026

Monthly Report: Tech. Processing

Attended Staff Meeting, Leadership Meeting.

Ordered supplies and recorded the purchases. Filled out purchase request forms for these and other requests by various departments. Recorded receipt of orders. Forwarded Amazon invoice to Director, AD, and Administrative Assistant.

Applied postage to letters & packages, took packages to the Post Office.

Received book shipments, totalling 293 titles in books. Confirmed receipt of all books, recorded dates of invoice and retail prices in each book. Catalogued and covered (or taped front cover edges and spine in the case of paperbacks) the books. Ordered audiovisual items, DVDs and audio books, and catalogued these (7 DVDs, 5 youth audio books).

Received inquiries by outside parties wishing to schedule the conference rooms. Directed the inquirers to the website for details and online request forms. Submitted these requests to the Director for approval or rejection, as appropriate. Scheduled the conference rooms appropriately. Provided use numbers to the Administrative Assistant.

MONTHLY PUBLIC SERVICES REPORT

TO: Alpena County Library Board

FROM: Director - Alpena County Library

March 2026

Monthly Circulation:	2025	2026
Materials Lent	4,845	4591
Hotspots	14	11
E-media Materials	1017	970
E-Magazines	588	588
Kanopy	326	342
Comics Plus		98
Total Monthly Circulations:	6,790	6,600
Number of Days Open	25	24

Library Services:	2025	2026
Information Services Transactions/Live Chat	203	153
Special Collections Transactions	56	52
Special Collection In-Person Use	97	76
Mango Language Sessions		427
Public Computers Usage	906	774
WiFi Connections	4143	3806

Interlibrary Loans/UPRLC Holds	2025	2026
# of ILL Requests made (OCLC/MelCat)	193	200
# of ILL Requests filled by ACL	165	82
SIRSI Holds made by Alpena Users(loaned)	436	398
SIRSI Requests filled from ACL (borrowed)	616	501

Additions	2025	2026
Books (Books, Paperbacks & LP)	304	342
A/V (BKCD/Music CD)	5	
Objects/Toys/Library Things	1	2
DVD's	17	9
Special Collections		
Magazines	40	42
TOTALS	367	395

Inventory Totals:	2025	2026
Books	56480	52884
Temporary Titles (Magazines)	1163	1406
A/V (CD/BKCD/Toys)	1242	1330
Library of Things		119
Videos & DVD	2149	2625
Ref-Archive		161
Internet, Microfilm, E-book, Misc., Unknown	1159	1251
Total	62193	59776

Social Media Stats

Facebook	
Post Reach: (# of people who saw a post at least once)	n/a
Post Engagements: (# of Likes, Comments, and Shares)	n/a
Instagram	
Total Posts:	8
Total Stories:	0

Reporting issues with Meta

Monthly Circulation by Patron Area:	2025	2026
Alpena-City	4319	2265
Alpena-Twn	2761	1114
Green-Twn	188	79
Long-Rapid	173	86
MapleRidge	230	87
Ossineke	536	242
Out of District/Homebound/Temp	569	205
Sanborn	306	94
Wellington	27	
Wilson	314	126

Library Users:	2025	2026
New Cards Issued	134	93
Total Number of Library Cardholders	9424	9802
Library Visits		2128

Programs/Outreach	Programs	Attendance
Outreach/Offsite		
General	1	190
Ages 0-5		
Ages 6-11		
Ages 12-18		
Adult		
Large Conference Room Uses:		
General	2	29
Ages 0-5	4	58
Ages 6-11	2	25
Ages 12-18	2	15
Adult	3	46
Public Uses	8	157
Small Conference Room Uses:		
General	11	28
Ages 0-5	8	58
Ages 6-11	3	40
Ages 12-18	1	15
Adult	4	11
Public Uses	4	32
Technical Help (Individual)	17	27

Alpena County George N. Fletcher Public Library

Strategic Plan

Phase I Implementation

There are *four* major goals in the strategic plan, which cover the main aspects of Library function and services. Copies of the strategic plan are available at the Alpena County George N. Fletcher Public Library for the general public.

PART I: INTRODUCTION

Introduction

The purpose of the plan is to provide guidance for the Board of Trustees, the Library Director, and the Staff over the next two years. The plan focuses on gathering and evaluating data concerning the Library to continue or improve on providing information, knowledge and resources to the public. It is a living, not a static document, and will be reviewed and revised to meet the community's changing needs.

Planning Time Frame: The plan covers a *two year* period. It is the intent that the objectives listed under the *four* goals be implemented during this period.

Monitoring the Implementation of the Plan: The Director will report on *the progress and needed revisions* of the Plan at the regularly scheduled Board meetings.

PART II: CURRENT MISSION, VISION, AND CORE VALUES

Mission: Our library enriches the community through equitable¹ access to all library services, educational resources, and opportunities to explore new ideas and skills.

Vision: Our library strives to bring our community together to experience creativity, connection and an appreciation of learning and literacy, where staff members provide a welcoming, comfortable, and helpful environment.

¹ Equitable in this situation is defined by Merriam- Webster as “fair in a way that accounts for and attempts to offset **disparities** in the way people of different races, genders, etc. are treated”

Goal #2 Collections and Programs

Alpena County George N. Fletcher Public Library is dedicated to providing taxpayers with an extensive collection and resources along with offering new and improved programming to fit the community's needs. The Library recognizes that opportunities will occur to offer new and exciting additions to the collection, services, and programs, and to accommodate those changes, important decisions to pause other activities may be necessary. To this end, staff will expand on services and pause others as needed with help from community responses and guided by Board policies.

A. Identifying Services

Library leadership and staff will analyze current services and calculate community engagement to determine what needs are already being met. This will be done through calculating the number of attendees/usages for each category from the previous year.

Examples might include:

- a. Homebound usage.
- b. Digital resources.
- c. MeL resources.
- d. Special collections.
- e. Book collections.
- f. Library of Things.
- g. Maker Lab.
- h. Adult Programming.
- i. Youth Programming.

Timeline: 30 days

B. Designing Services

Feedback from the community is required to know if the Library is meeting the needs of the community. This is done by utilizing surveys and asking for feedback from members of Library created community groups (2).

- a. Short patron survey to be handed out after each program.
- b. Feedback from staff running the program/service.
- c. Development of Teen Advisory Board-TAB (youth).
- d. Development of Patron Advisory Council- PAC (adult).
- e. Evaluation of 2025 services survey from community.
- f. Work with community representatives to reach those disengaged from the library (not active library users).

Timeline: 10 days

C. Implementation

Approximately 25% of existing collections, services, and programs will be updated to meet the needs of the community.

1. Collections
 - a. Library collection team with staff support identify gaps in the collection and add to or adjust as needed to support community usage.
 - b. Library leadership and staff identify what purchase needs will support the collection for the year ahead.
2. Services
 - a. Library leadership and staff look into services requested by the community to determine if they fit within the financial scope of the Library.
 - b. Library leadership research ways to offset costs of service that benefits the community.
3. Programs
 - a. Library programming team with staff support identify programs to retire or pause to accommodate new community needed or requested programs. These programs include;
 - i. Programs per age group developed from community group feedback.
 - ii. Programs developed from community survey feedback.

Timeline: 60 days and ongoing

D. Evaluation

Both qualitative and quantitative measurements will be utilized to determine the effectiveness of the new initiatives. This enables the Board along with the Director the opportunity to 'course correct' along the way if necessary. Examples include

Qualitative: Staff report patron feedback after program completion. Staff report feedback from patrons utilizing the collections and services. Staff engagement and interest in dedicating a portion of their efforts towards new and different library services. Members of the community acknowledge the growth and efforts of the library to bring new and different value-added collections, programs, and services.

Quantitative: Past numbers are compared to current numbers in the following areas:

- i. Circulation numbers
 - ii. Program attendance vs Program type (i.e. garden, skills...)
 - iii. MeL requests
 - iv. Library of Things requests
 - v. Usage in Special collections
 - vi. Digital usage
- a. Library leadership will request a post-program survey from each program completed to track numbers and growth.
 - b. A community wide service survey is sent out via the following channels , with an incentive to increase participation;
 - i. Social media
 - ii. Organizations- i.e Besser Museum, Boys/Girls Club

- iii. Flyers with QR code
- iv. Paper copies to Friends of the Library for distribution
- v. Paper copies available at the Library

Timeline End of First Year

Alpena County George N. Fletcher Public Library- Library Card Policy

Any person who borrows a book or any other library material from the Library must own a library card from Alpena County Library. Alpena County Library cards are available free to all people who live in or pay taxes in Alpena County provided they have a permanent address.

Cards will be issued to out-of-district patrons with a driver's license or other identification at an annual fee of \$25.00. The borrower is responsible for all materials checked out on their card.

The library must be notified of the loss of a library card.

The Alpena County Library requires official photo identification showing the resident's name and permanent address.

The following will be accepted:

Michigan driver's license or State ID card with current Alpena County address or, a picture ID with proof of residency shown by one of the following:

- a. car registration
- b. utility bill
- c. copy of lease or mortgage
- d. copy of property tax statement
- e. postmarked mail

Types of library cards:

1. **Adults aged 18 and older** residing in Alpena County or pays the non-resident fee may apply for a library card entitling the holder to use all available materials.
2. **Minors under the age of 18** may apply for a **limited youth library card** that must have the signature of a parent or guardian on their application cards in order to be issued a card. The **limited youth library card allows the** patron to check out materials from the youth and teen sections only. If the parent/guardian is not a current ACL card holder (the parent/guardian must show the same proof of residency as required above).
3. **Minors under the age of 18** may apply for a **general youth library card** that must have the signature of a parent or guardian on their application cards in order to be issued a card. The **general youth library card** allows them to check out **materials from the adult section with parental or guardian permission**. Parents or guardians will be required to sign an additional agreement that acknowledges their child may access a variety of materials within the library, including potentially sensitive content. If the

parent/guardian is not a current ACL card holder (the parent/guardian must show the same proof of residency as required above).

Due to the cost of materials, only adults may check out Educational Media, DVDs, and items from the Library of Things Collection.

It falls on the parent to review and approve the content their child selects. By signing the **a library card application form agreement**, they consent to their child's access to library materials and agree to assume full responsibility for any materials and resources, **including sensitive content** checked out or viewed by their child.

The Alpena County George N. Fletcher Public Library staff can provide guidance to parents on how to monitor and guide their child's library use effectively, including recommendations for age-appropriate materials **as requested.**

Non-resident students enrolled in Alpena County Schools are eligible to register, **at no cost,** for a library card **as defined above.** ~~with the same age restrictions noted above.~~

Adult patrons who live in Alpena County but who do not have proof of address yet may register for a library card as follows:

1. Online at www.alpenalibrary.org
 - a. Issued a temporary library card active for 2 months.
 - b. Once expired, patrons will need to contact library staff to update their library card. At which time, the patron will be issued a permanent library card.
2. At the front desk
 - a. Patrons will be issued a permanent library card that will be sent via the USPS.
 - b. Successful receipt of the card will serve as proof of address.

The Alpena County Library reserves the right to refuse a card to a person for failure to meet the above requirements.

Alpena County George N. Fletcher Public Library-Reconsideration Procedures:

In addition to the First and Fourteenth Amendments of the United States Constitution, relevant Michigan statutes governing public libraries and the protection of minors guide this policy. The Library operates under the Michigan District Library Act {MCL3q7.201 - 206J}, Michigan Penal Code [MCL750.145a] and the Public Libraries Act {MCL 397.551, - 559}, as well as judicial precedents including Board of Education v. Pico [457 U.S. 853, 1982J], Ginsberg v. New York [390 U.S.62q, 1968], and Erznoznik v. City of Jacksonville [422 U.S. 205, 1975], that affirm the rights of adults to access lawful information while recognizing the government's legitimate role in protecting minors.

For the reconsideration of any library materials, a patron must fill out a Reconsideration of Library Material Form including name, address and date submitted. This form may be obtained from the library or found on the Library's website. **This Reconsideration of Library Material Form must be returned to the Library Director**

Reconsideration of Library Materials Formal Process Steps

The Director can discuss questions or concerns with anyone in the community at any time without the need to initiate the formal process.

1. Discuss the reconsideration, or relocation of material, with the Director.
 - a. If the reconsideration is not resolved to the patron's satisfaction, the patron may request a Reconsideration of Library Materials Form.
 - b. The Director will review the material and make a written response to the requestor within 30 days.
 - c. If the requestor is not satisfied with the Director's response, they can proceed to step 2.
2. Present a Reconsideration Appeal Form to the Library Board of Trustees, verbally or in writing, at the next regularly scheduled board meeting.
 - a. To respect Board time, requestors are encouraged to fill out the Reconsideration Appeal Form prior to the board meeting in which they intend to speak. The requestor has 60 days from the date the requestor receives the Library Director's decision to present an appeal to the Board.
If needed, Library staff may assist with filling out this Reconsideration of Library Materials Form and/or the Reconsideration Appeal Form to the Board.
 - b. The President of the Board will respond with the Board's decision, in writing, to the patron who filed the Reconsideration Appeal Form within 90 days after the Board meeting where the request is formally received. ~~of receiving said request.~~
An updated Reconsideration Tracking Log will be included in the monthly Director's report to the Board. ~~Board packet.~~

2. The board and Director have the authority and the responsibility, to determine if the material is inappropriate, sexually explicit, or otherwise unfit in accordance with the Collections Policy. The Library acknowledges both the constitutional rights of adults and the statutory responsibility to protect minors. Materials meeting the definition of harmful to minors under MCL 722.676-722.678 shall be placed or classified in a way that minimizes inadvertent exposure to children. ~~by relocation to the adult section, while not infringing upon adult access rights.~~
3. Parents and guardians maintain ultimate oversight of their children's selections.

Tracking and Recording

All reconsideration requests will be logged in a Reconsideration Tracking Log containing submission dates and Board all decisions. Correspondence and documentation are retained according to the Michigan Records Retention Schedule for Public Libraries. Annual summaries will be presented to the Board as required under MCL 397.555 [2][d].

Policy Review Cycle

Every 2 years, the Library Director and the Board of Trustees will review this policy to ensure compliance with current Michigan law, community standards, and the judicial precedents stated above.

This policy may be amended at any time.

References:

Public Libraries Act {MCL 397.551, - 559}

<https://legislature.mi.gov/Laws/MCL?objectName=mcl-397-551>

Michigan District Library Act {MCL3q7.201 - 206J}

<https://www.legislature.mi.gov/Laws/MCL?objectName=MCL-37-2201>

MCL 722.671-722.674

**DISSEMINATING, EXHIBITING, OR DISPLAYING SEXUALLY EXPLICIT MATTER TO MINORS
(EXCERPT)**

<https://legislature.mi.gov/Laws/MCL?objectName=mcl-722-671>

MCL 722.676-722.678

**DISSEMINATING, EXHIBITING, OR DISPLAYING SEXUALLY EXPLICIT MATTER TO MINORS
(EXCERPT)**

<https://legislature.mi.gov/Laws/MCL?objectName=MCL-722-676>

MCL 397.555 [2][d].

<https://legislature.mi.gov/Laws/MCL?objectName=mcl-397-552>

Michigan District Library Act {MCL3q7.201 – 206J}:

<https://www.legislature.mi.gov/Laws/MCL?objectName=MCL-37-2201>

Michigan Penal Code MCL 750.145a

<https://www.legislature.mi.gov/Laws/MCL?objectName=mcl-750-145a>

Michigan Records Retention Schedule for Public Libraries

<https://legislature.mi.gov/Laws/MCL?objectName=mcl-397-552>

<https://www.michigan.gov/dtmb/-/media/Project/Websites/dtmb/Law-and-Policies/SAB/Retention-and-Disposal-Schedules.pdf?rev=fd8c2cd1c78c4dc388bed0f0a72c72bb&hash=05BDC4F6215B1582BAD346B905E639FF>

Education v. Pico [457 U.S. 853, 1982J]

BOARD OF EDUCATION, ISLAND TREES UNION FREE SCHOOL DISTRICT No 26 V. PICO, 457 US 853 (1982)

The Board removed books from the junior high and high school libraries, saying the books were, “anti-American, anti-Christian, anti-Semitic and just plain filthy.” The Court held that “the Constitution protects the right to receive information and ideas,” but “**the school board has the authority to remove books that are vulgar.**”

<https://www.oyez.org/cases/1981/80-2043>

Ginsberg v. New York [390 U.S. 62q, 1968]

<https://www.oyez.org/cases/1967/47>

In a 6-3 decision written by Justice William Brennan, the Court held that Section 484-h did not violate the First and Fourteenth Amendments as a restriction on expression. Justice Brennan wrote that **obscenity was not within the area of protected speech or press.** He acknowledged that the magazines were not obscene for adults, but emphasized that Section 484-h did not prohibit Ginsberg from selling the magazines in question to persons seventeen years of age or older.

ERZNOZNIK V. CITY OF JACKSONVILLE, 422 U.S. 205 (1975)

“Speech that **is neither[NOT] obscene as to youths** nor subject to some other legitimate prescription cannot be suppressed solely to protect young from ideas or images that a legislative body thinks unsuitable for them. In most circumstances, the values protected by the First Amendment are no less applicable when government seeks to control the flow of information to minors.”

So if speech IS “obscene to youths” ...[it can] be suppressed solely to protect young from ideas or images that a legislative body thinks unsuitable for them.

25 Mar 2026 Personnel/Policy Committee Meeting Notes

Time: 10:00 pm

Location: Director's office, Alpena Public Library

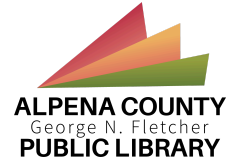
Present: Chrstina Markowski, Dustin Budd, Julie Byrnes

1. Reviewed Library Card Policy
 - a. Addressed board and patron concerns. Updated policy edits are highlighted.

2. Reconsideration Policy
 - a. Proposed edits are summarized as follows:
 - i. Updated policy to reflect form names are consistent.
 - ii. Strike, "inappropriate, sexually explicit, or otherwise". in section 2.
 - iii. Strike the following, "by relocation to the adult section, while not infringing upon adult access rights". in section 2.
 - iv. "Tracking and Recording" paragraph edited to read "Reconsideration Tracking log containing submission dates and **all** decisions", in section 3.
 - b. Reviewed 3 proposed separate addendum forms to Reconsideration Policy.
 - c. Reconsideration of Library Material Form,
 - i. "Recommended edit was to add asterisk to two items."
 1. Have you read/viewed/listened to the entire work?
 2. Have you read any professional reviews of this work?
 - ii. Recommendation is to place an asterisk before these questions, "requested but not required". Avoids the perception of these "procedural requirements" being used as gatekeeping mechanisms.
 - d. Reconsideration Review Form,
 - i. Add a Date field
 - ii. Add a Tracking Number field
 - iii. Add an Director's Decision field
 - e. Reconsideration of Library Materials Board Appeal Form
 - i. Add a Tracking Number field

- ii. Add clarification on the form to ensure patrons are aware they may address the board as well as submit the form either via hand delivery, mail, or electronically delivered.
- iii. Add a Date field noting Library Director's decision. (60 days start on this date)
- iv. Edit "Director's Summary" to be "Patron's Summary". This is the patrons place to summarize their opinion of the Director's decision and state their case.

211 N. First Ave
Alpena, MI 49707
Phone: 989-356-6188
Fax: 989-356-2765
www.alpenalibrary.org



At a regular meeting of the board of the Alpena County George N. Fletcher Public Library held on the 15th day of April 2026 at 4 PM Eastern time at the Alpena County George N. Fletcher Public Library in Alpena, Michigan, there were:

Present:

Absent:

The following preamble and resolution is offered by and seconded by .

In order to make a schedule bond payment due May 1, 2026, the Library Board of the Alpena County George N. Fletcher Public Library hereby authorizes the Treasurer of Alpena County to transfer \$155,750 from the Library General Fund to the Building Authority of Alpena County.

YES:

NO:

The Resolution was declared adopted.

The undersigned, being the duly qualified Director of Alpena County George N. Fletcher Public Library, certifies that the foregoing is a true and complete copy of a resolution duly adopted by this board at the regular meeting held on the 15th day of April 2026, at which a quorum was present and remind throughout and that an original thereof is on file in the records of this Board. I further certify the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or been made available as required thereby.

Library Director

DATED: April 15, 2026