

Alpena County George N. Fletcher Public Library
Gift Agreement Form

Name: _____

Mailing Address: _____

Telephone: (____) _____ Email: _____

Joint gift? Yes No If yes, participants names _____

Gift Information:

A check for my gift of \$ _____ is enclosed.

(Please make checks payable to Alpena County Library).

A gift of (description) _____

_____ will be donated.

Special Designation

In Honor of: _____

In Memory of: _____

Send notification of gift to address: _____

I would like my gift recognized on the Alpena County Library website's donor page.

Yes No

I have read and agree to Alpena County George N. Fletcher Public Library's Gift Acceptance Policy and Gift Recognition Policy.

Signature: _____ Date: _____

Staff initials: _____ Date: _____

Alpena County George N. Fletcher Public Library
Gift Agreement Form- Naming Opportunities

Name: _____

Mailing Address: _____

Telephone: (____) _____ Email: _____

Joint gift? Yes No If yes, participants names _____

Level of Donation: _____

Designated area/space: _____

Name for the area/space: _____

Length of duration (years up to 20): _____

Length of duration permanent (years up to 40) _____

As per the Alpena County George N. Fletcher Public Library's Gift Acceptance Policy and Gift Recognition Policy.

Accepted levels of donation as follows:

Tables, Chairs, Booths	\$15,000 - \$24,000
Work areas, Study rooms,	\$25,000 - \$50,000
Designated spaces, specific collections	\$51,000+

Staff initials: _____ Date: _____